

CONTRA COSTA SPECIAL DISTRICT ASSOCIATION TREASURER REPORT

DATE: January 3, 2022
TO: Stan Caldwell, Chad Davison, Susan Morgan
Contra Costa Special District's Association
FROM: Bert Michalczyk, Treasurer *Bert Michalczyk*
SUBJECT: Second Quarter FYE 2022 Treasurer Report (December 31, 2021)

Financial Status as of December 31, 2021

Wells Fargo Checking:	\$ 864.18
Less Un-cleared Checks	\$ (0.00)
Wells Fargo Savings:	<u>\$ 15,115.87</u>
Total Available Deposits:	\$ 15,980.05
Less Board Designated Reserves	<u>\$(3,900.00)</u>
FUNDS AVAILABLE	\$ 12,080.05

Budget Status See Attached

Transactions: See Attached

Dues Status FY Ending December 31, 2021 - COMPLETE

- 31 of 31 districts paid
- 4 associates paid
- Total of \$3,900 in dues collected

Completed and Pending FYE 2022 Actions

- Completed - Prior fiscal year annual audit (August 2021);
- Completed - Filed informational tax returns with the IRS and FTB for FYE 2021 (August 2021);
- Completed - Insurance coverage for FY 2022
- Completed - Dues collection for FYE 2022;
- Not Started - Develop and approve FYE 2023 annual budget (April);
- Not Started - FYE 2023 dues collection process with dues increase to \$150 (May);

Cc: Cecilia Goff

Current Budget - 2022
7/1/2021 through 1/3/2022 Using FYE 2022

Category	1/3/2022 Actual	Budget	- Difference
INCOME	3,900.75	3,905.00	-4.25
CC SDA Income	3,900.75	3,905.00	-4.25
CCSDA Interest	0.75	5.00	-4.25
Membership Dues	3,100.00	3,100.00	0.00
Membership Dues Associate	800.00	800.00	0.00
EXPENSES	1,985.50	5,480.00	3,494.50
CC SDA Expenses	1,985.50	5,480.00	3,494.50
CC SDA Dues Collection Expenses	0.00	60.00	60.00
CC SDA Postage	0.00	25.00	25.00
CC SDA Web Site Update and Maint.	0.00	1,500.00	1,500.00
CCSDA Donation	0.00	500.00	500.00
CCSDA Fees & Charges	0.50	5.00	4.50
CCSDA Insurance	485.00	550.00	65.00
CCSDA Meeting Expense	0.00	225.00	225.00
CCSDA Misc.	0.00	100.00	100.00
CCSDA Newsletter	1,500.00	2,000.00	500.00
CCSDA Scholarship	0.00	500.00	500.00
CCSDA Tax Filing Expenses	0.00	15.00	15.00
Net Difference:	1,915.25	-1,575.00	3,490.25

Note: Includes \$500 transaction on Jan 3, 2022 after end of fiscal quarter

Transaction - Q2 2021

10/1/2021 through 12/31/2021

1/3/2022

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Date	Account	Num	Description	Memo	Category	Clr	Amount
BALANCE 9/30/2021							15,779.67
10/31/20...	Wells Fargo Savings		Wells Fargo		CC SDA Income:CCSDA Interest	R	0.13
11/17/20...	Wells Fargo Savings				[Clearing Account - Member Dues]	R	100.00
11/30/20...	Wells Fargo Savings		Wells Fargo		CC SDA Income:CCSDA Interest	R	0.12
12/6/2021	Wells Fargo Savings				[Clearing Account - Member Dues]	R	100.00
12/31/20...	Wells Fargo Savings		Wells Fargo		CC SDA Income:CCSDA Interest	R	0.13
11/17/20...	Clearing Account - ...		East Contra Costa Fire ...		CC SDA Income:Membership Dues		100.00
11/17/20...	Clearing Account - ...				[Wells Fargo Savings]		-100.00
12/6/2021	Clearing Account - ...		Kensington Fire Protecti...		CC SDA Income:Membership Dues		100.00
12/6/2021	Clearing Account - ...				[Wells Fargo Savings]		-100.00
10/1/2021 - 12/31/2021							200.38
BALANCE 12/31/2021							15,980.05
TOTAL INFLOWS							400.38
TOTAL OUTFLOWS							-200.00
NET TOTAL							200.38