

CONTRA COSTA SPECIAL DISTRICT ASSOCIATION

TREASURER REPORT

DATE: January 2, 2024
TO: Chad Davison, Susan Morgan, Mike McGill
Contra Costa Special District's Association
FROM: Bert Michalczyk, Treasurer *Bert Michalczyk*
SUBJECT: Second Quarter FYE 2024 Treasurer Report (December 31, 2023)

Financial Status as of December 31, 2023

Wells Fargo Checking:	\$ 1,061.31
Less Un-cleared Checks	\$ (0.00) ¹
Wells Fargo Savings:	<u>\$ 22,112.37</u>
Total Available Deposits:	\$ 23,173.68
Less Board Designated Reserves	<u>\$(4,500.00)</u>
FUNDS AVAILABLE	\$ 18,673.68

Budget Status See Attached

Transactions: See Attached

Dues Status FYE 2024

- Dues received from 28 Members (3 Members did not renew)
- Dues received from 2 Associate Members).

Completed FYE 2023 Actions

- Completed - Prior fiscal year annual audit (August 2023);
- Completed - Filed informational tax returns with the IRS and FTB for FYE 2023 (August 2023)
- Dues collection for FYE 2024 complete

Pending FYE 2024 Actions

- Insurance coverage for FY 2024 events; and
- Develop and approve FYE 2025 annual budget (April / May).

Cc: Cecilia Goff

¹ There may be reimbursements for the Anniversary Dinner that have not yet been presented for payment

Net Worth - As of 12/31/2023

Account	12/31/2023 Balance
ASSETS	
Cash and Bank Accounts	
Wells Fargo Checking	1,061.31
Wells Fargo Savings	22,112.37
TOTAL Cash and Bank Accounts	23,173.68
TOTAL ASSETS	23,173.68
LIABILITIES	
Other Liabilities	
TOTAL Other Liabilities	0.00
TOTAL LIABILITIES	0.00
OVERALL TOTAL	23,173.68

Current Budget

7/1/2023 through 12/31/2023 Using FYE 2024

1/2/2024

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Category	7/1/2023 Actual	- Budget	12/31/2023 Difference
INCOME	4,466.06	5,060.00	-593.94
CC SDA Income	4,466.06	5,060.00	-593.94
30th Anniv Dinner Income	0.00	0.00	0.00
Dinner Reservations	0.00	0.00	0.00
Raffle Ticket Sales	0.00	0.00	0.00
Other 30th Anniv Dinner Income	0.00	0.00	0.00
CCSDA Misc Income	0.00	0.00	0.00
Interest	16.06	10.00	6.06
Membership Dues	4,050.00	4,650.00	-600.00
Membership Dues Associate	400.00	400.00	0.00
Other Income	0.00	0.00	0.00
EXPENSES	5,880.47	2,840.00	-3,040.47
CC SDA Expenses	5,880.47	2,840.00	-3,040.47
30th Anniv. Dinner Expenses	5,656.22	0.00	-5,656.22
Bar	1,512.27	0.00	-1,512.27
Catering	0.00	0.00	0.00
Event Insurance	0.00	0.00	0.00
Event Planner	0.00	0.00	0.00
Miscellaneous	157.42	0.00	-157.42
Photo Booth	0.00	0.00	0.00
Speaker Fee	0.00	0.00	0.00
Stripe Square Fees	0.00	0.00	0.00
CC SDA Insurance	118.00	550.00	432.00
CC SDA Misc.	0.00	10.00	10.00
Dues Collection Expenses	0.00	50.00	50.00
Fees & Charges	0.00	10.00	10.00
Meeting Expense	106.25	200.00	93.75
Newsletter	0.00	2,000.00	2,000.00
Postage	0.00	10.00	10.00
Tax Filing Expenses	0.00	10.00	10.00
Net Difference:	-1,414.41	2,220.00	-3,634.41

Transaction - Q2 2023

10/1/2023 through 12/31/2023

1/2/2024

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2023								24,137.00
11/7/2023	Wells Fargo Chec...	1034	Kayleigh Carey	Printing invitationsetc	CC SDA Expenses:30th Anniv. Dinner ... 30th		R	-1,571.95
11/7/2023	Wells Fargo Chec...				[Wells Fargo Savings]		R	2,000.00
10/10/2023	Wells Fargo Savings				[Clearing Account - Member Dues]		R	450.00
10/19/2023	Wells Fargo Savings				[Clearing Account - Member Dues]		R	150.00
10/31/2023	Wells Fargo Savings		Wells Fargo		CC SDA Income:Interest		R	3.04
11/7/2023	Wells Fargo Savings				[Wells Fargo Checking]		R	-2,000.00
11/30/2023	Wells Fargo Savings		Wells Fargo		CC SDA Income:Interest		R	2.77
12/31/2023	Wells Fargo Savings		Wells Fargo		CC SDA Income:Interest		R	2.82
10/9/2023	Clearing Account -...		Town Of Discovery Bay		CC SDA Income:Membership Dues			150.00
10/9/2023	Clearing Account -...		Contra Costa Resourse...		CC SDA Income:Membership Dues			150.00
10/9/2023	Clearing Account -...		Rodeo Sanitary District		CC SDA Income:Membership Dues			150.00
10/10/2023	Clearing Account -...				[Wells Fargo Savings]			-450.00
10/19/2023	Clearing Account -...		East Bay Regional Park...		CC SDA Income:Membership Dues			150.00
10/19/2023	Clearing Account -...				[Wells Fargo Savings]			-150.00
10/1/2023 - 12/31/2023								-963.32
BALANCE 12/31/2023								23,173.68
TOTAL INFLOWS								3,208.63
TOTAL OUTFLOWS								-4,171.95
NET TOTAL								-963.32