

CONTRA COSTA SPECIAL DISTRICT ASSOCIATION

TREASURER REPORT

DATE: January 3, 2023
TO: Stan Caldwell, Chad Davison, Susan Morgan
Contra Costa Special District's Association
FROM: Bert Michalczyk, Treasurer
SUBJECT: Second Quarter FYE 2023 Treasurer Report (December 31, 2023)

Financial Status as of December 31, 2023

Wells Fargo Checking:	\$ 805.29
Less Un-cleared Checks	\$ (0.00)
Wells Fargo Savings:	<u>\$ 17,268.14</u>
Total Available Deposits:	\$ 18,073.43
Less Board Designated Reserves	<u>\$(4,500.00)</u>
FUNDS AVAILABLE	\$ 13,573.43

Budget Status See Attached

Transactions: See Attached

Dues Status FYE 2023 – IN PROGRESS

- 29 of 30 districts paid
- 2 associates paid
- Total of \$4,900 in dues collected (One District paid twice; that payment will be credited to them for FYE 2024)

Completed and Pending FYE 2023 Actions

- Completed - Prior fiscal year annual audit (August 2022);
- Completed - Filed informational tax returns with the IRS and FTB for FYE 2022 (August 2022);
- Completed - Dues collection for FYE 2023 (possibly may receive dues from two other agencies);
- Pending - Insurance coverage for FY 2023; and
- Not Started - Develop and approve FYE 2024 annual budget (April / May).

Cc: Cecilia Goff

Current Budget - Year to Date
7/1/2022 through 12/31/22 Using FYE 2023

1/4/2023

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Category	Actual	Budget	Difference
INCOME	4,906.05	9,452.00	-4,545.95
CC SDA Income	4,906.05	9,452.00	-4,545.95
Anniv. Dinner Reservations	0.00	4,000.00	-4,000.00
CCSDA Interest	1.55	2.00	-0.45
CCSDA Misc Income	4.50	0.00	4.50
Membership Dues	4,500.00	4,650.00	-150.00
Membership Dues Associate	400.00	800.00	-400.00
EXPENSES	1,300.00	8,832.00	7,532.00
CC SDA Expenses	1,300.00	8,832.00	7,532.00
Anniv. Dinner Expenses	800.00	6,000.00	5,200.00
CC SDA Dues Collection Expenses	0.00	50.00	50.00
CC SDA Postage	0.00	10.00	10.00
CCSDA Fees & Charges	0.00	2.00	2.00
CCSDA Insurance	0.00	550.00	550.00
CCSDA Meeting Expense	0.00	200.00	200.00
CCSDA Misc.	0.00	10.00	10.00
CCSDA Newsletter	500.00	2,000.00	1,500.00
CCSDA Tax Filing Expenses	0.00	10.00	10.00
Net Difference:	3,606.05	620.00	2,986.05

Transaction - Q2 2022

10/1/2022 through 12/31/2022

1/4/2023

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Date	Num	Description	Memo	Category	Amount
10/12/2022	1021	Wilma Lot Catering	Deposit for Anniversary Ban...	CC SDA Expenses:Anniv. Dinner Expe...	-800.00
11/30/2022		Wells Fargo		CC SDA Income:CCSDA Misc Income	4.50
10/31/2022		Wells Fargo		CC SDA Income:CCSDA Interest	0.14
11/30/2022		Wells Fargo		CC SDA Income:CCSDA Interest	0.14
12/31/2022		Wells Fargo		CC SDA Income:CCSDA Interest	0.87
10/4/2022		Reclamation District 830		CC SDA Income:Membership Dues	150.00
11/1/2022		Central Contra Costa ...		CC SDA Income:Membership Dues	150.00
11/1/2022		Diablo Water District		CC SDA Income:Membership Dues	150.00
11/1/2022		Reclamation District 800		CC SDA Income:Membership Dues	150.00
11/14/2022		Contra Costa Water Di...		CC SDA Income:Membership Dues	150.00
11/14/2022		West County Wastewa...	Second Payment this year	CC SDA Income:Membership Dues	150.00
12/5/2022		Crockette Sanitary Dist...	3 seperate checks	CC SDA Income:Membership Dues	150.00
10/1/2022 - 12/31/2022					255.65
TOTAL INFLOWS					1,055.65
TOTAL OUTFLOWS					-800.00
NET TOTAL					255.65