

CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION

TREASURER REPORT

DATE: October 3, 2025
TO: Dan Muelrath, Dawn Morrow, Mike McGill
Contra Costa Special District's Association
FROM: Geoff Michalczyk, Treasurer
SUBJECT: First Quarter FY 2025-26 Treasurer Report

Financial Status as of September 30, 2025

Wells Fargo Account Ending 5984	\$10,991.38
Wells Fargo Account Ending 5992	\$31,208.64
Less Un-cleared Checks & Liabilities	<u>(\$0.00)</u>
Total Available Deposits	\$42,200.02
Less Designated Reserves	<u>(\$4,400.00)</u>
FUNDS AVAILABLE	\$37,800.02

Dues Status FY 2025-26

- Dues received and deposited from 23 members
- Dues received and deposited from 1 associate member
- Dues received and undeposited from 1 member
- Dues outstanding for 5 members

Completed FY 2024-25 Actions

- Completed - Prior fiscal year annual audit
- Completed - File informational tax returns with the IRS and FTB for FY 2025

Pending FY 2025-26 Actions

- Establish Audit Committee to review FY 2025-26 Annual Report (Fourth Quarter)
- Adopt FY 2026-27 Budget (Fourth Quarter)

Attachments:

- Assets & Liabilities
- Budget to Actuals
- Quarterly List of Transactions

Contra Costa Special Districts Association	
Assets & Liabilities	
as of 9/30/2025	
	September 30, 2025
Assets	
Cash	
Wells Fargo Ending 5984	\$10,991.38
Wells Fargo Ending 5992	\$31,208.64
Total Assets	\$42,200.02
Liabilities	
Uncleared Checks	\$0.00
Total Liabilities	\$0.00
Net Assets	\$42,200.02

Contra Costa Special Districts Association		
Budget to Actuals		
as of 9/30/2025		
Revenue	Adopted FY 2025-26	Actuals FY 2025-26
Membership Dues	\$4,350.00	\$3,450.00
Associate Dues	\$200.00	\$200.00
Annual Dinner	\$20,000.00	\$0.00
Miscellaneous Income	\$0.00	\$0.00
Interest Earned	\$400.00	\$104.18
Total Revenue	\$24,950.00	\$3,754.18
Expenses	Adopted FY 2025-26	Actuals FY 2025-26
Annual Dinner	\$12,000.00	\$0.00
Advertising Expense	\$5,000.00	\$0.00
Bank Fees and Charges	\$400.00	\$173.48
Dues Collection Expense	\$50.00	\$0.00
Insurance	\$100.00	\$530.00
Meeting Expenses	\$200.00	\$808.53
Miscellaneous	\$10.00	\$0.00
Newsletter	\$2,000.00	\$0.00
Postage	\$10.00	\$0.00
Tax Filing Fees	\$10.00	\$0.00
Total Expenses	\$19,780.00	\$1,512.01
Net Gain (Loss)	\$5,170.00	\$2,242.17

Contra Costa Special Districts Association
List of Transactions
FY 2025-26 Quarter 1

Account Ending 5984

Date	Amount	To/From	Description
July 11, 2025	(\$20.50)	Wells Fargo	Bank Fees
August 11, 2025	(\$20.16)	Wells Fargo	Bank Fees
September 11, 2025	(\$20.18)	Wells Fargo	Bank Fees
Total	(\$60.84)		

Account Ending 5992

Date	Amount	To/From	Description
July 3, 2025	(\$530.00)	Francis L. Dean Insurance	Insurance Expense
July 11, 2025	(\$33.68)	Wells Fargo	Bank Fees
July 31, 2025	\$35.46	Wells Fargo	Interest Income
August 11, 2025	(\$34.12)	Wells Fargo	Bank Fees
August 14, 2025	(\$159.90)	Zoom	Zoom Subscription
August 22, 2025	(\$648.63)	CSDA - Alameda County Chapter	Joint Meeting Expense
August 29, 2025	\$1,200.00	Membership	Dues Deposits
August 29, 2025	\$35.08	Wells Fargo	Interest Income
September 5, 2025	\$1,100.00	Membership	Dues Deposits
September 11, 2025	(\$44.84)	Wells Fargo	Bank Fees
September 19, 2025	\$1,350.00	Membership	Dues Deposits
September 30, 2025	\$33.64	Wells Fargo	Interest Income
Total	\$2,303.01		

Net Combined Total \$2,242.17